



LEADING AUTOMOBILE DEALER IN KUWAIT



KEY HIGHLIGHTS

Industry - Automobile

Project Duration -
One Month



SCOPE OF WORK

Developed the "As Is" Process for the Procurement function along with requirement mapping



SERVICE OFFERING

Development of Standard Operating Procedures along with process improvement & requirement mapping

CHALLENGES / REQUIREMENT

- Define standard operating procedures for the Procurement Function
- Highlight the nature and extent of involvement of resources
- Scope of Work included: Need for more accurate understanding of requirements and thereby adoption of a Procurement Platform
- Define the key metrics for MIS dashboard

OUR SOLUTION OFFERING

- Developed the structure of the SOP's through the breakdown of the process into sub processes and key workflows
- Defined the as is operations instituting control measures along the value chain
- Roles and Responsibility Allocation for all team members with emphasis on external stakeholder involvement
- Highlighted points of information capture that are required in existing as well as potential systems to garner efficiency
- Developed supporting guidelines and formats in addition to workflows
- Developed a baseline for organisation restructuring and the MIS framework

IMPACT

- Enable the teams to leverage on a process dependent framework that is aligned with industry best practices
- Effectively integrate the existing and upcoming technology infrastructure
- Build a strong vendor management system which is crucial to the business operations
- Build a knowledge repository for future reference